Approved For Release 2000/05/04 : CIA-RDP69B00596R0001[redacted]

DD/[redacted] 2839-66

25 May 1966

MEMORANDUM FOR: Chief, CIA Records Administration Staff

SUBJECT : Designation of Records Administration Officer

25X1A

1. Mr. [redacted] is designated OCS Records

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Administration Officer vice the undersigned. Mr. [redacted] can be reached on extension 4502.

2. This will confirm arrangements made with representatives of your Staff for the preparation of Records Disposition Schedules for Scientific Analysis Division of OCS on 25 May and Technical Staff on 1 June 1966.

25X1A

SIGNED

[redacted]

Chief, Administrative Staff, OCS

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1 - Chrono

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OCS Admin Staff [redacted]/skn/4502/25 May 66

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